

NEW SUPPLIER INFORMATION

(Print, Complete, Fax to 269-781-7576)

Company Name: _____ Date: _____

GENERAL INFORMATION/CONTACTS

Brands/Products: _____

Sales Contact: _____

Technical Contact: _____

Website (Public/Private Access): _____

Payment Remit To Address: _____

Payment Remit To Contact/Phone/E-Mail: _____

PO Submission Address: _____

PO Submission Contact/Phone/E-Mail: _____

Additional Contact Information: _____

POLICIES/TERMS

Payment Terms: _____

Minimum Order (\$ and/or Units): _____

Freight Policy: Yes No _____

Return Policy/Scrap In Field: _____

Defective Allowance: _____

One Year Price Lock-In: Yes No _____

Prices Updated: Annually Semi Annually Quarterly Other: _____

Electronic Price File Provided: Yes No _____

Volume Rebates/Discounts: _____

Stock Rotation: Yes No _____

NEW SUPPLIER INFORMATION

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Company Name: _____ Date: _____

Warranty Policy: _____

Additional Policies Information: _____

ADVERTISING INFORMATION

Catalog Materials-

Additional Information

High-Res Artwork: Yes No _____

Product Text: Yes No _____

Advertisements: Yes No _____

Website Materials-

Web Artwork: Yes No _____

Manuals in PDF Form: Yes No _____

Online Videos: Yes No _____

Co-op Program: Yes No Description: _____

Co-op Provided: Annually Semi Annually Quarterly Fiscal Year: _____

Co-op Provided in the Form of: Check Credit Percentage Off Invoice Other

Show Specials/Discounts: Yes No Description: _____

Monthly Special Program: Yes No Description: _____

Catalog Advertising: Yes No _____

Additional Discounts/Promotions Offered: Yes No _____

Additional Advertising Information: _____

TRAINING

On-Site Training Available: Yes No _____